

**BINHAM PARISH COUNCIL**

Parish Clerk – Sarah Hayden

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### Notice & Summons of Annual Parish Council Meeting

Notice is given to the public and Members of the Council are summoned to attend the Annual Meeting of Binham Parish Council at the Memorial Hall, Binham

**On Monday 22nd May 2023 at 7.30pm**

S. H. Hayden

 Clerk

16th May 2023

The Public are welcome to attend this Parish Council meeting

**AGENDA**

1. To elect a Chairman of the Council followed by signing of Acceptance of Office

2. To elect a Vice Chairman

3. Signing of Acceptance of Office by all elected parish councillors

4. To receive apologies for absence

5. To co-opt parish councillor/s followed by signing of Acceptance of Office

6. Declarations of Interest and any dispensations of disclosable pecuniary interests

7. Approval of the Minutes of Parish Council Meeting held 9th January 2023

8. Matters Arising from those Minutes

9. Reports

 9.1 Norfolk County Council

 9.2 North Norfolk District Council

 9.3 Chair’s Report re: SAMS

10. Planning

 10.1 To discuss and make observations on any applications received after the date of this Agenda

 10.2 Report from Planning Committee

11. Finance and Regulatory

 11.1 To receive list of actuals against budget, balance sheet, bank reconciliation and explanation of variances to 31.3.22

 11.2 To consider and approve the Annual Governance and Accountability Return as follows:

 To receive the Annual Internal Audit Report 2022-23

 To approve section 1 Annual Governance Statement

 To approve section 2 Accounting Statements

 To complete the Certificate of Exemption

 11.3 To review the Parish Council’s insurance policy and approve payment of premium

 11.4 To approve list of payments including approval of NALC increase in subscription

 11.5 To review all policies and risk assessments for Binham Parish Council.

 11.6 Resolution to confirm Binham Parish Council meets the eligibility criteria for adoption of the General Power of Competence and to adopt the General Power of Competence

12 Maintenance

 12.1 Update on telephone box

 12.2 Update on Jubilee bench

 12.3 Review of allotments

13. To discuss permission for plaques as memorials being placed in the cemetery.

14. Items for Information Only or next Agenda

15. To fix the times and dates for ordinary meetings of the Council for the ensuing year